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SCOTTISH

PROVIDENT

I R E L A N D

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## Introduction

The material in Sections 1 to 7 in this booklet in ordinary print comprises the "Capital Options Policy Provisions (January 1993)" and these form part of each policy.

The material in the informal notes in blue italics does not form part of the policy but is included to give you further information and guidance on what to do in various circumstances.

### **Policyholder information**

*If you need further help or advice on your investment and life insurance needs you may wish to consult the financial adviser who introduced you to Scottish Provident. Alternatively, our experienced staff at your nearest Scottish Provident Area Office will be pleased to assist you. You will find the address at the back of this booklet.*

### **Notification of changes**

*If you change your address or the bank through which premiums are paid under the policy or if you need to stop paying premiums or to cancel the policy you should write to our office in Dublin and we shall take the appropriate action.*

**In any correspondence please quote the policy number and your full name and address.**

# I. Construction

*This provision deals principally with the definitions of various terms which are used later in the provisions.*

These provisions apply to any policy effected with The Scottish Provident Institution ("the Institution") which is expressed to be subject to them. In relation to such a policy in these provisions:

- (a) "the proposer" means the person (or persons) who effected the policy;
- (b) "the life assured" (or "the lives assured") means the person (or persons) specified as such in the schedule to the policy;
- (c) "the titleholder" means the person (or persons) who is (or are) for the time being legally entitled to deal with the policy;
- (d) "the effective date of the policy" means the date shown as such in the schedule to the policy;
- (e) "the final maturity date" means the date shown as such in the schedule to the policy;
- (f) "the final maturity sum assured" means the amount shown as such in the schedule to the policy, subject to provision 7.7.

Where appropriate, in these provisions and in the policy the masculine includes the feminine and vice versa and the singular includes the plural and vice versa.

*The 'titleholder' is the owner of the policy and usually this will be the proposer. If the policy is held under a trust or assigned to a third party, the titleholder will be the trustee(s) or assignee(s) respectively.*

*The titleholder's permission is always required before we are able to act on instructions involving a material change to the policy, e.g. an instruction for encashment of the policy.*

*Capital Options is made up of a number of identical policies to allow flexibility - you can wholly encash one policy, or several policies, without affecting the others (see provisions 5 and 6).*

## 2. Premiums

*This provision deals with various matters relating to premiums including what happens if you do not pay them.*

### **2.1 Premiums payable**

The premiums payable under the policy are as stated in the schedule to the policy.

No premiums will be due:

- (a) after the date of death of the life assured or if there are two or more lives assured, after the date of death of the last survivor of them to die; or
- (b) if a cash sum is taken under provision 5, on or after the appropriate early maturity date referred to in that provision; or
- (c) if the final maturity sum assured becomes payable, on or after the final maturity date.

Premiums may be paid only by a method acceptable to the Institution.

*Where premiums are payable yearly we shall contact you shortly before the premium is due and ask you to send a cheque for the amount of the premium.*

*Monthly premiums are paid automatically by direct debit or standing order.*

### **2.2 Non-payment of premiums**

One month of grace is allowed for the payment of premiums other than those due monthly which are payable when due. If a monthly premium has not been paid when due or if any other premium has not been paid within the period of grace, payment of premiums will be regarded as having been discontinued on the due date of that premium or on the day following the expiry of the period of grace respectively.

If at least two years' premiums have been paid when payment of premiums is discontinued, the policy will continue in full force for the period of twelve months beginning on the date of discontinuance. At any time within that period, payment of premiums may be resumed by the payment of all premiums which have fallen due but have not been paid, together with a surcharge determined by the Institution. If payment of premiums has not been resumed within that period, provision 2.3 will apply on the day after its expiry.



If two years' premiums have not been paid when payment of premiums is discontinued, provision 2.4 will apply at the date of discontinuance.

The titleholder may request that provision 2.3 or 2.4 apply before the date appropriate under the foregoing paragraphs (but not before the due date of the first unpaid premium or with retrospective effect).

### **2.3 Policy made paid-up for reduced benefits**

When this provision applies, the final maturity sum assured will be reduced to an amount determined by the Institution, unless this amount would be less than the minimum amount required by the Institution according to its practice at the time, in which case provision 2.4 will apply. No further premiums will be due under the policy. The table of early maturity dates and sums assured will be cancelled.

### **2.4 Cancellation**

When this provision applies, the policy will be cancelled and the Institution will pay to the titleholder the cash value (if any) of the policy, as determined by the Institution.

*In view of the expenses incurred by Scottish Provident in setting up the policy, any cash sum payable on cancellation in the early years of the policy may be small in relation to premiums paid.*

### 3. Death benefit

*This provision deals with what happens on the death of the life assured or, if there are two or more lives assured, on the death of the last survivor of them to die.*

#### **3.1 When payable**

Provided the policy is then in force, a death benefit will become payable under the policy:

- (a) if there is one life assured, on his death; or
- (b) if there are two or more lives assured, on the death of the last survivor of them to die.

*If this provision applies, we should be told as soon as possible and the policy should be returned to us by the titleholder. Any other requirements (which will depend on the circumstances) will be advised at the time.*

#### **3.2 Amount**

Subject to provisions 2.3, 3.3, 3.4 and 7.7 and to any statement in the schedule to the policy, the death benefit will be the amount which would have been paid under provision 5 or 6 if an election had been made to cancel the policy at the date of the death giving rise to the death benefit or the premiums paid to that date, if greater.

#### **3.3 Suicide**

If the life assured or, if there are two or more lives assured, any of them, commits suicide within one year of the effective date of the policy, the death benefit will be subject to the deduction (if any) described in provision 3.5. This provision will not, however, affect the interests of any third party proved to the satisfaction of the Institution to have been acquired for value.

#### **3.4 Basis of the contract**

The policy has been granted on the basis of statements made on the application for it. If any of these statements proves to have been untrue in a material respect, the death benefit will be subject to the deduction (if any) described in provision 3.5.

### **3.5 Deduction**

The deduction described in this provision, if it is to be made in accordance with provision 3.3 or 3.4 or any statement in the schedule to the policy, will be equal to the difference (if any) between the death benefit without the deduction and the amount (if any) which would have been paid under provision 5 or 6 if the appropriate election had been made at the date of the death giving rise to the death benefit.

*When the death benefit has to be restricted, the amount payable is the same as the encashment value under provision 5 or 6.*

### **3.6 Payment**

The death benefit will be payable to the titleholder or his legal personal representatives. The policy will be cancelled on payment being made.

## 4. Final maturity

*This provision provides for a cash sum to be payable at the final maturity date.*

If the policy is in force on the final maturity date and a death benefit has not become payable under provision 3 before that date, a cash sum will be payable to the titleholder. Subject to provision 7.7, the cash sum will be equal to the final maturity sum assured increased by any bonuses, less any premiums due but not paid under the policy and any surcharge on such premiums determined by the Institution. The policy will be cancelled on the final maturity date.

*The cash sum will be payable to the titleholder. If the policy has been assigned to a bank or building society as collateral security for a loan, they will normally deduct the amount of the loan from the cash sum and pay you any balance.*

## 5. Early maturity option

*This provision gives you valuable options to mature your policy early on guaranteed terms on any early maturity date.*

At any early maturity date shown in the schedule to the policy, if the policy is then in force, the titleholder may elect that the policy be cancelled in exchange for the payment to him of a cash sum. Subject to provisions 2.3 and 7.7, the cash sum will be equal to the early maturity sum assured shown in the schedule to the policy against the appropriate early maturity date increased by any bonuses, less any premiums due but not paid under the policy and any surcharge on such premiums determined by the Institution.

## 6. Encashment

*This provides for encashment of the policy.*

At any date other than an early maturity date shown in the schedule to the policy and before the final maturity date, the titleholder may elect that the policy be cancelled. If he does so, the Institution will pay to him the cash value (if any) of the policy, as determined by the Institution.

*In view of the expenses incurred by Scottish Provident in setting up the policy, any cash sum payable on encashment in the early years of the policy may be small in relation to premiums paid.*

## **7. General**

*This deals with various miscellaneous points indicated by the sub-headings.*

### **7.1 Payment subject to proofs**

Payment of any benefit under the policy will be made to the appropriate person subject to the Institution's receiving such proof as it may require of the happening of any event on which the benefit is payable, of legal entitlement and of the date of birth of the life assured.

### **7.2 Change of titleholder**

Notices of assignment may be given to the Institution at its principal places of business in Dublin, London, Belfast and Edinburgh.

*It is important for the titleholder to retain with the policy any deeds of assignment and reassignment or any other deeds transmitting title to the policy as these are part of the proof of his legal entitlement and he will be required to produce them before any benefits under the policy are paid to him.*

### **7.3 Payment by cheque**

Payment of any amount of money by cheque drawn in favour of the person entitled to receive it, or of any other person authorised by that person with the approval of the Institution, will be an absolute discharge to the Institution for that amount. The Institution will not in any way be responsible for seeing to the application of that amount.

### **7.4 Source of benefits**

Any benefits under the policy are payable out of the Common Fund of the Institution.

### **7.5 Late payment of death or final maturity benefit**

If a cash sum becomes payable under provision 3 or 4, it will be increased with interest from the date of death or the maturity date respectively to the date of settlement unless the amount of increase is less than a minimum amount. The rate of interest and the minimum amount will be fixed by the Institution according to its practice at the time.

## **7.6 With-profits**

The policy will share in the surplus of the Institution's Common Fund.

*The benefits under most of Scottish Provident's policies, including Capital Options policies, are paid out of its Common Fund. Each year an actuarial investigation is carried out and profits are distributed among with-profits policies in the form of declared bonuses, which are normally expressed as a percentage addition to the with-profits benefits (including any existing declared bonuses). Once declared bonus has been added it becomes a permanent addition to the benefits and cannot be taken away.*

*An additional "terminal bonus" may also be paid. Terminal bonus reflects any especially favourable investment conditions over the period that a policy has been in force. Although terminal bonus is currently being paid for many policies, there is no guarantee that it will be paid in future or, if it is, at what level, since it depends on future investment conditions which cannot be foreseen.*

## **7.7 Wrong date of birth**

If the date of birth of the life assured or, if there are two or more lives assured, the date of birth of any of them has been wrongly stated to the Institution, the Institution will be entitled to adjust the benefits under the policy in such manner as it considers appropriate.

## **7.8 Legislation**

If the policy or the Institution should be affected by legislation or other circumstances beyond the Institution's control, the Institution may change these provisions in such reasonable manner as it thinks necessary.

## **7.9 Proper law**

The law by which the policy is governed and the jurisdiction to which the Institution is subject in respect of the policy are those of the Republic of Ireland.

## **7.10 Laws of the Institution**

This policy is subject to the Laws of the Institution.

## **7.11 Currency**

Premiums and benefits are payable in the currency of the Republic of Ireland in Dublin.

**S C O T T I S H**  
**PROVIDENT**  
**I R E L A N D**

**Chief Office**

53 Fitzwilliam Square,  
Dublin 2.

**Area Offices**

- DUBLIN 53 Fitzwilliam Square,  
Dublin 2.
- CORK Scottish Provident House, 52 South Mall,  
Cork.
- LIMERICK 64 O'Connell Street,  
Limerick.
- GALWAY Odeon House, Eyre Square,  
Galway.

The Scottish Provident Institution, a mutual life office incorporated in Great Britain by Act of Parliament (registered no Z5). Head Office: 6 St Andrew Square, Edinburgh EH2 2YA.  
Scottish Provident is a member of the Irish Insurance Federation.